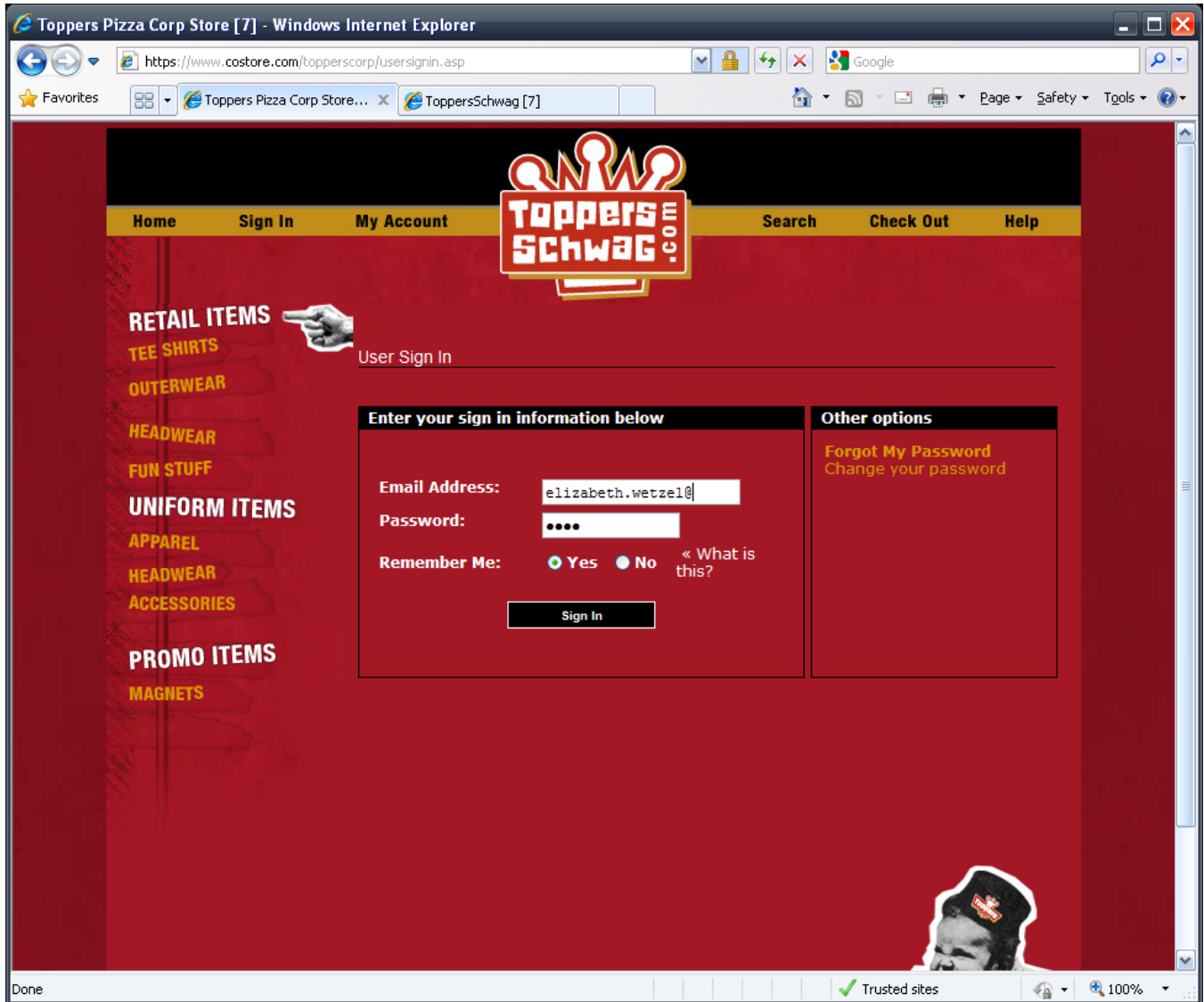


Welcome to the **Toppers Pizza Corp Store Online Store.**

THE SIGN IN PAGE:



When you first come to the store, you will need to sign in your account. Your login email and password were emailed to you earlier. If you have forgotten or not received the email, please contact Naomi at **800-548-1227, ext 302.**

Enter in your information, then you may click the **“Remember Me”** for the site to remember your user name. Then click the **“Sign In”** button.

PICK A CATEGORY:

There are three main sections to choose from **Retail Items**, **Uniform Items** and **Promo Items**.

Retail Items: Are items you can resell at your establishment.

Uniform Items: Are your gear for your employees.

Promo Items: Magnets and Coming Soon-Other cool stuff.

The screenshot shows the Toppers Pizza Corp Store website. The browser title is "Toppers Pizza Corp Store [7] - Windows Internet Explorer". The address bar shows "https://www.costore.com/topperscorp/welcome.asp". The navigation menu includes "Home", "Sign In", "My Account", "Search", "Check Out", and "Help". The main content area has a red background with the "Toppers Schwag .COM" logo at the top. A left sidebar lists categories: "RETAIL ITEMS" (with a hand cursor pointing to it), "TEE SHIRTS", "OUTERWEAR", "HEADWEAR", "FUN STUFF", "UNIFORM ITEMS", "APPAREL", "HEADWEAR", "ACCESSORIES", "PROMO ITEMS", and "MAGNETS". The main content area features a "Welcome!, Online Store" message and a "Welcome!!" message. A large "NOW AVAILABLE!" banner is centered, displaying images of a white t-shirt with "WE COME FAST" and "NO APOLOGIES", a red t-shirt with "SOMETHING THIS GOOD SHOULD BE CUDDLED AFTERWARDS", a black hoodie with "TOPPERS Est. 1991", and a black cap. A shopping cart summary in the top right shows "Item Qty: 0" and "Item Subtotal: \$0.00".

The first section we will go to is **Tee Shirts**.

PICK A PRODUCT:

When you click on the first item under Tee Shirts, you are taken to the product selections. Click on the Car Design Tee.

The screenshot shows a Windows Internet Explorer browser window displaying the Toppers Pizza Corp Store website. The browser's address bar shows the URL <https://www.costore.com/topperscorp/productthumbnails.asp>. The website has a red background with a yellow navigation bar at the top containing links for Home, Sign In, My Account, Search, Check Out, and Help. The Toppers Schwag .COM logo is prominently displayed in the center of the navigation bar. On the left side, there is a vertical menu with categories: RETAIL ITEMS (with a hand cursor pointing to it), TEE SHIRTS, OUTERWEAR, HEADWEAR, FUN STUFF, UNIFORM ITEMS, APPAREL, HEADWEAR, ACCESSORIES, PROMO ITEMS, and MAGNETS. The main content area features a welcome message, a shopping cart summary (Item Qty: 0, Item Subtotal: \$0.00), and a list of Tee Shirts. The list includes four items: Car Design Tee (\$7.36), Ladies Humor Tee (\$8.19), Long Sleeve Beer Label Design (\$12.00), and Young Men's Fitted Tee Shirt (\$8.82). A hand cursor is positioned over the Car Design Tee. At the bottom of the page, there is a footer with links for Return to Toppers Pizza, Sign In, My Favorites, Sign Out, Check Out, and Help, along with a small image of a child wearing a pizza hat. The browser's status bar at the bottom shows 'Done', 'Trusted sites', and '100%' zoom level.

PICK YOUR SIZE, COLOR, ETC:

Pick your size and then enter the quantity you need for that size. Then click on the “Order” button, circled below. You will also find if it is a clothing item there will be a link to a sizing chart. In addition most items will have a link to a close up of the item.

The screenshot shows a web browser window displaying the Toppers Pizza Schwag website. The page is for a 'Car Design Tee'. The navigation bar includes 'Home', 'Sign In', 'My Account', 'Search', 'Check Out', and 'Help'. A sidebar on the left lists categories: RETAIL ITEMS, TEE SHIRTS, OUTERWEAR, HEADWEAR, FUN STUFF, UNIFORM ITEMS, APPAREL, HEADWEAR, ACCESSORIES, PROMO ITEMS, and MAGNETS. The main content area features a white t-shirt with a 'WE COME FAST' graphic. To the right of the image, there is a description: 'Car Design Tee', '100% preshrunk cotton.', and a link to view the size chart. Below the description is a pricing table:

| Quantity | Price |
|------------|------------|
| 1 - 24 | \$7.36 ea. |
| 25 - 35 | \$7.24 ea. |
| 36 - 49 | \$7.14 ea. |
| 50 or more | \$7.09 ea. |

Below the pricing table, there is a 'Quantity' input field set to '1' and an 'Order' button circled in red. A hand icon points to the 'Order' button. At the bottom of the page, there is a footer with navigation links: 'Return to Toppers Pizza', 'Sign In', 'My Favorites', 'Sign Out', 'Check Out', and 'Help'. A 'Franchise Site' link is also present.

*There is a special link called “Add to My Favorites”. Here you can add it to your favorites for an easy way to get back to product they love. The link to see what is in their “Favorites” is in the footer below.

The screenshot shows the footer of the Toppers Pizza Schwag website. It features a navigation bar with the following links: 'Return to Toppers Pizza', 'Sign In', 'My Favorites', 'Sign Out', 'Check Out', and 'Help'. Below the navigation bar, there is a 'Franchise Site' link. The footer also includes a small image of a person wearing a Toppers Pizza uniform and a 'I LIKE PIZZA' sign.

VIEW ORDER PAGE:

Here you can order more product, view more product in that same category or update quantities. (circled below) or check out (see below).

Toppers Pizza Corp Store [7] - Windows Internet Explorer
https://www.costore.com/topperscorp/userbasket.asp

Home Sign In My Account Search Check Out Help

RETAIL ITEMS
TEE SHIRTS
OUTERWEAR
HEADWEAR
FUN STUFF
UNIFORM ITEMS
APPAREL
HEADWEAR
ACCESSORIES
PROMO ITEMS
MAGNETS

Welcome!, Online Store

Item Qty: 1
Item Subtotal: \$7.36

My Order

Please verify color, quantity and size(s), then click the "Checkout" button.

| Product | Qty | Price | Total |
|---|-----|--------|--------|
|  Car Design Tee Color: White, Size: M | 1 | \$7.36 | \$7.36 |

- Order More of this Product
- View More Tee Shirts
- Delete Item from My Order
- View Purchase Details

Make any quantity changes above? Click [Update](#)

Checkout

Return to Toppers Pizza Sign In My Favorites Sign Out Check Out Help

I LIKE PIZZA

Click the “UPDATE” button if you made any changes to your quantity. If you are ready to check out, click on the “CHECKOUT” button.

ORDER REVIEW PAGE:

Please review your order: sizes and quantities. If you need to add items, click on the appropriate category on the left (**Retail Items, Uniform Items and Promo Items**). If you need to remove items, click on the “**Check Out**” button on the header or “**Item Qty**”.

After you are done with that, scroll down to the bottom of the page. You will see a button that says “**NEXT**”. Click that and you will see your payment options.

The screenshot shows the 'Order Review' page for Toppers Pizza Corp Store. The browser window title is 'Toppers Pizza Corp Store [7] - Windows Internet Explorer'. The address bar shows 'https://www.costore.com/topperscorp/orderreview.asp'. The page has a red background with a yellow navigation bar at the top containing 'Home', 'Sign In', 'My Account', 'Toppers Schwag .COM', 'Search', 'Check Out', and 'Help'. On the left, there is a vertical menu with categories: 'RETAIL ITEMS', 'TEE SHIRTS', 'OUTERWEAR', 'HEADWEAR', 'FUN STUFF', 'UNIFORM ITEMS', 'APPAREL', 'HEADWEAR', 'ACCESSORIES', 'PROMO ITEMS', and 'MAGNETS'. A hand icon points to 'RETAIL ITEMS'. The main content area includes a 'Welcome!, Online Store' message, an 'Order Review' section, and details for 'Ship To' and 'Bill To'. A 'Shipping Notes' link is circled in red. Below this is a table of items and a summary of the order total.

| Product | Qty | Unit Price | Ext Price |
|---|-----|------------|-----------|
| Car Design Tee Color: White, Size: M | 2 | \$7.36 | \$14.72 |

Subtotal: \$14.72
Shipping & Handling: \$8.44 +
Tax: \$0.00 +
Order Total: \$23.16 =

Want to reset your checkout info? Click [Here](#)

[Next](#)

*If you would like to add any shipping notes you can click on the circled area above and add any notes necessary. You can also click on “**Shipping Option**” to change your shipping method.

ORDER PAYMENT PAGE:

All Corp Store Orders need to be approved by Derek Henze. If you would like to include a note to Derek you may do so below and then click “Next”.

The screenshot shows a web browser window titled "Toppers Pizza Corp Store [5] - Windows Internet Explorer". The address bar shows the URL "https://www.costore.com/topperscorp/orderapproval.asp". The page features a red background with a yellow navigation bar at the top containing links for Home, Sign In, My Account, Search, Check Out, and Help. The Toppers Schwag .COM logo is prominently displayed in the center. On the left, a vertical menu lists categories: RETAIL ITEMS (with a hand icon pointing to it), TEE SHIRTS, OUTERWEAR, HEADWEAR, FUN STUFF, UNIFORM ITEMS, APPAREL, HEADWEAR, ACCESSORIES, PROMO ITEMS, and MAGNETS. The main content area displays a welcome message for "Test User" and a shopping cart summary: "Item Qty: 2", "Item Subtotal: \$14.72". Below this, a section titled "Order Approval Requirements" shows "Order Requires Approval: 1". The "Order Approval (Additional Information)" section prompts the user to "Complete the information below." and includes a "Send Approval To:" field with "Derek Henze" selected, a "Comments for Approver:" text area, and a "Next" button. A small note indicates that a red circle symbol "Indicates a required field". The footer contains links for Return to Toppers Pizza, Sign In, My Favorites, Sign Out, Check Out, and Help, along with a "I LIKE PIZZA" graphic of a child in a pizza uniform. The browser's status bar at the bottom shows "Done", "Trusted sites", and "100%" zoom.

ORDER PAYMENT PAGE, Continued:

Here, you will see that your order has been submitted to Derek. You Can Click on the “My Account” button at the top to see your pending orders. Derek and you will receive an email for the approval process.

The screenshot shows a web browser window titled "Toppers Pizza Corp Store [5] - Windows Internet Explorer". The address bar displays "https://www.costore.com/topperscorp/order.asp?srcid=2". The page content is on a red background with a navigation menu on the left. The main content area displays an order confirmation for a "Car Design Tee". A hand cursor is pointing to the "My Account" button at the top of the page.

Navigation Menu:

- RETAIL ITEMS
- TEE SHIRTS
- OUTERWEAR
- HEADWEAR
- FUN STUFF
- UNIFORM ITEMS
- APPAREL
- HEADWEAR
- ACCESSORIES
- PROMO ITEMS
- MAGNETS

Order Confirmation:

Welcome!, Test User

Item Qty: 0
Item Subtotal: \$0.00

Order Confirmation

Order Number: 2
Mon, 16 Nov 2009 at 12:19PM Eastern

Ship To:
Test User
11495 SE Hwy 212
Clackamas, OR 97015
US
Phone: 503-655-1227

Bill To:
11495 SE Hwy 212
Clackamas, OR 97015
United States
Phone: 503-655-1227

Shipping Notes: UPS Ground

Billing Notes / Additional Info:

Payment Information:

User Comments:

Authorizer Comments:

| Product | Qty | Unit Price | Ext Price |
|---|-----|------------|-----------|
| Car Design Tee Color: White, Size: M | 2 | \$7.36 | \$14.72 |

Subtotal: \$14.72
Shipping & Handling: \$9.20 +
Tax: \$0.00 +
Order Total: \$23.92

Click to view printer friendly version

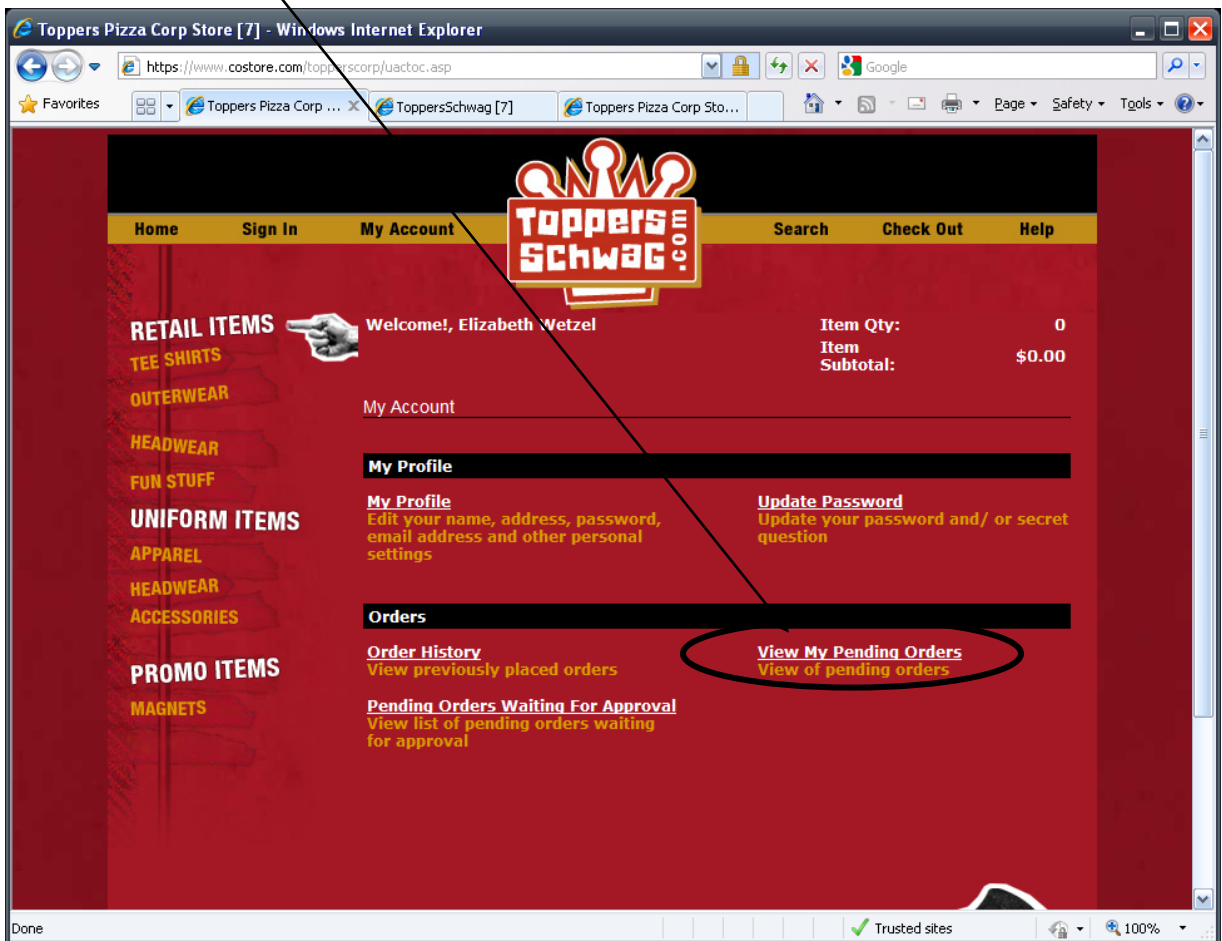
Done

Trusted sites

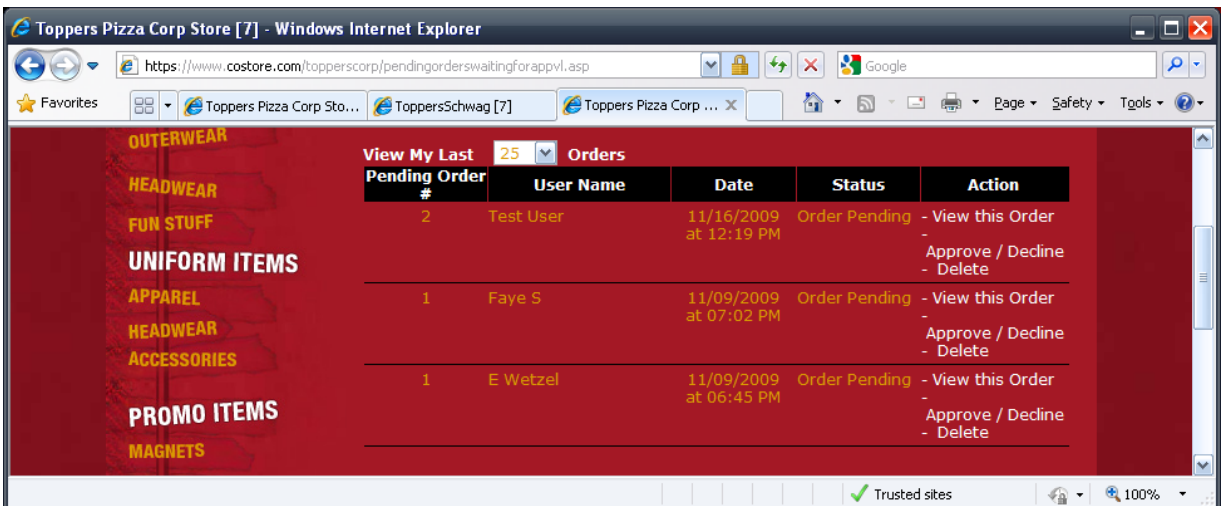
100%

MY ACCOUNT PAGE

You can click on the “View My Pending Orders” to see if your order has been approved.



Derek see's your orders like this:



MY ACCOUNT PAGE, continued

Once your order has been approved you will receive an **email**:

Your order# 2 has been APPROVED by Derek Henze and these were the comments. To complete your order please sign on to <http://www.costore.com/topperscorp> Go to My Account> Orders > View My Pending Orders. Click on the checkout link on the pending order# 2 to complete your order. If you have any questions please contact costore@rchq.com

Your My Account will change to show the update with the word **“CHECKOUT”** (circled below).



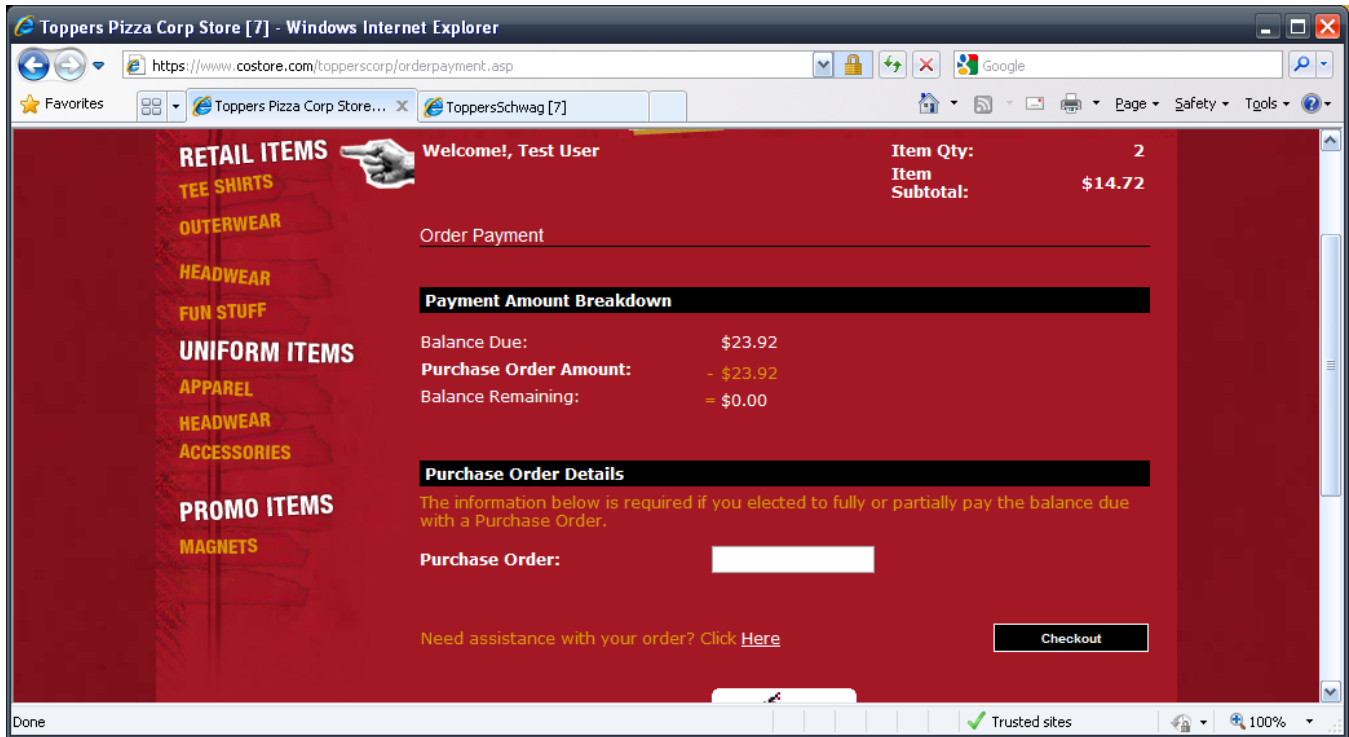
The screenshot shows the 'My Account' page for Toppers Pizza Corp Store. The page features a navigation menu with 'Home', 'Sign In', 'My Account', 'Search', 'Check Out', and 'Help'. A sidebar on the left lists various categories: RETAIL ITEMS (TEE SHIRTS, OUTERWEAR, HEADWEAR, FUN STUFF), UNIFORM ITEMS (APPAREL, HEADWEAR, ACCESSORIES), and PROMO ITEMS (MAGNETS). The main content area displays a welcome message for 'Test User' and a shopping cart summary showing 0 items and a subtotal of \$0.00. Below this is a table of pending orders, with the 'Action' column for order #2 circled to highlight the 'Checkout' link.

| Pending Order # | Date | Manager Name | Status | Action |
|-----------------|------------------------|------------------|----------------|--|
| 2 | 11/16/2009 at 12:19 PM | Elizabeth Wetzel | Order Approved | - View this Order - Checkout |
| 1 | 11/09/2009 at 06:45 PM | Elizabeth Wetzel | Order Pending | - View this Order |

You will need to click the **“CHECK OUT”** link to be brought to your final two screens.

ORDER PAYMENT PAGE, Continued:

Fill in the space below the PO # you want associated with this order. Then click **“CHECK OUT”**.



The last screen will appear and your order number will be there. You can either print your order confirmation now or you can wait until it comes into your email.

Thanks for going through this tutorial. If you have any questions, please call 800/548-1227 ext. 302.